ITSA IT Process
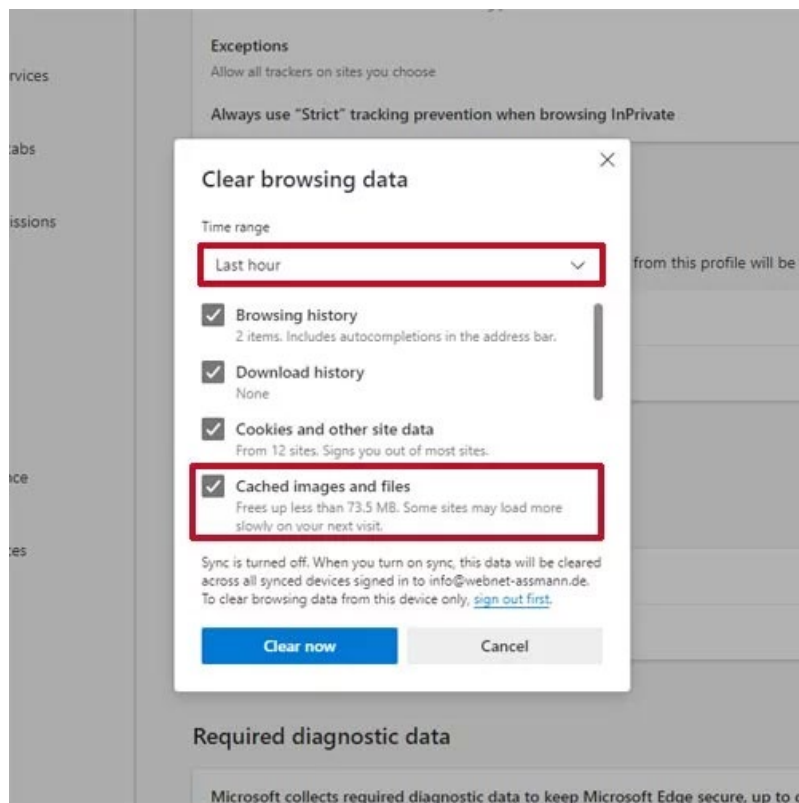
Clearing Cache from Microsoft Browser

1. Clear browser data in <u>Microsoft Edge</u> with the keyboard shortcut.
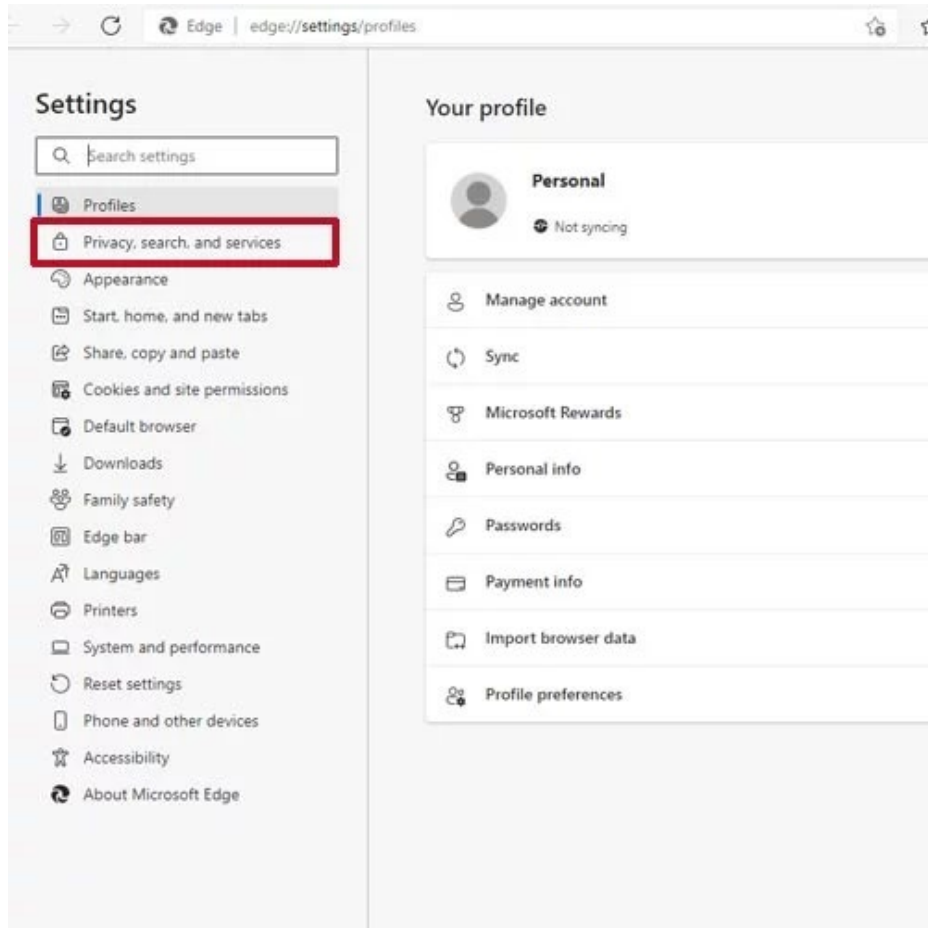
1. Press the keys [Ctrl], [Shift] and [Del].
2. A new Window opens. Select the option "temporary services and files".
3. Uncheck anything that you do not want to clear. Confirm your selection by clicking on the "delete" button.
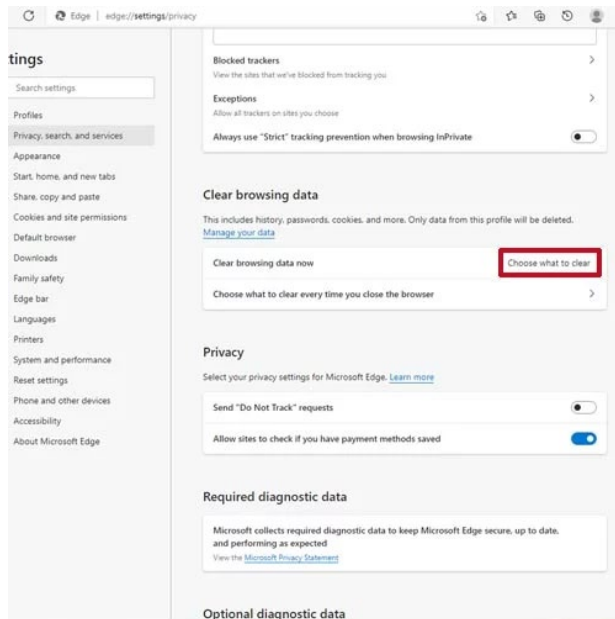

2. Delete the browser cache in <u>Microsoft Edge</u> through the menu.

To delete the browser cache in Microsoft Edge through the menu, follow these steps:

1. Click on the "Menu" in the upper right corner of Microsoft Edge and open the Browser setting. You can recognize the menu by the three stacked dots..
2. Then go to the "Privacy, search and services" item in the left menu.

3. Here, under "Clear browser data", click on "Choose what to clear" and a pop-up window will appear.

4. Select the desired Time range and check the "Cached images and files" option. Uncheck anything you do not want to clear. Confirm the selection by clicking the "Clear now" button.